



**Pre-conditions of your registration:**

1. Your participation is binding after you have received a written confirmation from the conference office. Should you be unable to attend the conference, please notify us in writing as soon as possible. In case you have to cancel your participation later than 11<sup>th</sup> March, we have the right to charge you for the accommodation costs.
2. Please fill out ALL the blanks in the registration form. The description of your organisation.
3. Registration Deadline is 15<sup>th</sup> January 2010. We will notify you via e-mail until 30<sup>th</sup> of January if your registration is accepted. Should there be more applications than conference seats available a selection will be made on the basis of the individual motivation and the composition of diverse organisational profiles.
4. The Conference will be held in the Fair Hotel in Jena. The Costs for travel, accommodation as well as the conference fee has to be paid by the participant. The total amount for the participation of the conference is 308,07€ (213,63€ accommodation + 94,44€ conference fee). The conference fee includes the cost for all needed material, coffee breaks, lunch and dinner as well as the socialising event.

Financial funding for travel and subsistence costs can be applied by the national agencies in each country! [http://ec.europa.eu/education/lifelong-learning-programme/doc1208\\_en.htm](http://ec.europa.eu/education/lifelong-learning-programme/doc1208_en.htm)

**Thüringer Volkshochschulverband e.V.**

**MoLeYa- Conference Office**  
Konrad-Zuse-Str.  
07745 Jena, Germany

**E-Mail:** [Landesverband@vhs-th.de](mailto:Landesverband@vhs-th.de) or [margit.kreikenbom@vhs-th.de](mailto:margit.kreikenbom@vhs-th.de)  
**Tel:** +49 (0) 3641 53423-19  
**Fax:** +49 (0) 3641 53423-23



Binding registration for the **EUROPEAN TRAINERS MEETING**  
Young adult learner in focus of basic education and literacy – motivation, activation, response

18th and 19th March 2010, Jena, Germany

**Participant**

First Name:

Last Name:

Function within the organisation:

Full postal address of the participant's organisation:

E-mail:

Phone (landline for international calls):

Cell (international calls):

Languages:

**Organisation**

Full legal name of the organisation:

Country (in English):

Phone:

Fax:

Full postal address of the organisation:



Website of the organisation:

E-Mail:

Brief description of the organisation:

Brief description of your motivation to participate in the meeting:

### Additional Information for the Conference Office

#### Option 1:

I plan to participate on both conference Days and stay at the Fair Hotel Jena the following nights:

17<sup>th</sup>/18<sup>th</sup> March 2010       18<sup>th</sup>/19<sup>th</sup> March 2010       19<sup>th</sup>/20<sup>th</sup> March 2010

Please indicate if you need additional nights at the hotel:

Please indicate if you need a Double or Single Room:

Single Room

Double Room

I would like to share a double room with:



## Option 2:

I plan to participate in the conference without staying at the fair hotel:

- both days 18th/19<sup>th</sup> March (total conference fee: 94,44€)
- only Day 1 18<sup>th</sup> March 2010 (conference fee Day 1: 64,28€)
- only Day 2 19<sup>th</sup> March 2010 (conference fee Day 2: 29,16€)

Evening Programme: We plan to do bowling after dinner at the hotel as a recreative event for socialising and networking. Please indicate if you want to participate:

- Yes, I like to participate  No, I don't want to participate

Do you have any special needs the conference office should know about

- Dietary (e.g. vegetarian, vegan, kosher...)
- Mobility etc.

*I confirm that the information given above is complete and correct.*

**Date/ signature of Participant**

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